

IMMIGRATION AND CUSTOMS ENFORCEMENT (ICE) JUST SHOWED UP! NOW WHAT?

The Los Rios Community College District stands firmly with all of our students, faculty, and staff who are being unfairly targeted by federal immigration officials and we remain committed to doing everything possible to protect our students and staff. The Los Rios Board and Police Department have been clear that campus law enforcement is “not focused on the immigration status of any student or employee and will not detain any individual solely on the basis of (suspected or actual) undocumented immigration status.”

Los Rios is strongly opposed to any federal immigration officers coming onto our campuses for enforcement purposes and will do everything possible to discourage.

If you have seen or heard of an immigration officer on one of our campuses and/or if you are asked for any information about the immigration status of a Los Rios student or employee, IMMEDIATELY:

- 1** Call Los Rios Police Department Dispatch at 916-558-2221 or x2221 and tell them what’s happening. They will provide you with guidance, contact the General Counsel’s Office, and notify other appropriate persons and the College Community. You should NOT disclose information about students, faculty, or staff without direction from the Los Rios Police Department or General Counsel's Office.
- 2** Politely ask the officer to show you their identification and refer them to the President's Office and collect a business card.
- 3** If they ask for persons, records or information, ask the officer for a copy of a judicial warrant or signed consent.
 - a.** If they have a warrant, scan and email warrants to Knappj@losrios.edu and ask the officer to wait. If the officer insists on going forward, step out of the way and document what he or she does. Use your cell phone camera to video record the entire conversation.
 - b.** If they have a signed consent, send the Officer to Admissions and Records.

Student Information

The student's name, identification number, age, major field of study, participation in officially recognized activities and sports, weight and height (for members of athletic teams), dates of attendance, degrees and awards received, and most recent school attended, is considered public information. All other information about the student is confidential and may NOT be disclosed to persons who do not work for Los Rios without a judicial warrant or signed consent. Students can opt out of providing any Directory Information by contacting Admissions and Records at their College. The Los Rios Police Department is part of Los Rios and has been instructed on their rights regarding student records. You should cooperate with them when they request information from you.

Judicial Warrants

If outside law enforcement shows you a warrant, you cannot interfere with that process without the risk that you will be arrested for obstructing law enforcement in their lawful duties. Judicial warrants allow government agents to enter the premises, search for evidence, and seize documents and/or persons. Staff and faculty outside of the General Counsel's office are not expected to be able to evaluate a warrant. For your information, in order for a warrant to be valid, it must be signed by a judge and contain a description of the person, records or things sought.

If presented with a judicial warrant, there are still steps we can take to help protect our students and staff:

- Document the nature of the areas searched and items or persons seized.
- Ask whether investigators are willing to accept copies in place of original documents, and if so, who will make the copies. If they do not accept copies, ask if we can make copies before they take original documents. Providing copies instead of original documents ensures that we can maintain original documents for verification at a later time.
- Ask about arrangements for access to seized records.