



Office of Student Life

Clubs and Events Board (CAEB): Commissioner

DUTIES AND POWERS OF EXECUTIVE OFFICERS:

All Executive Officers shall:

1. Check office e-mail regularly
2. Maintain a binder record of duties and documents concerning their time as a member of the Associated Students Organization

Eligibility:

1. Executive Board officers must have a minimum of a 2.0 GPA in order to hold an office.
2. Executive Board officers shall be currently enrolled at Folsom Lake College and shall have completed or have in progress at least five (5) units during their tenure.

The Commissioner shall:

1. Chair the Clubs and Events Board meetings and shall have the power to call special meetings.
2. Create and post agendas for all meetings in accordance with the Brown Act and in consultation with the Advisor.
3. Have the power to appoint people to fill Clubs and Events board vacancies as determined by simple majority of the executive board.
4. Have the power to create ad-hoc committees.
5. Shall vote in the case of a tie.
6. Power to appoint chairs to standing CAEB committees