

## Social Work/Human Services Advisory Board Meeting Minutes

Date: April 26, 2023

Time: 2-3 pm

### In attendance:

Jill Bradshaw, FLC Faculty

Melissa Jacobs, Sac County Department of Child, Family & Adult Services

Nichole Jaeger, FLC Graduate / Chico BSW Student

Susan Kopp, Sac County Department of Child, Family & Adult Services

Jennifer Mercurio, FLC Graduate / Sac State BSW Student

Chris Morris, FLC Career Education Dean

Alice Rush, Career U / Former FLC Adjunct Faculty

Jennifer Sanford, FLC Faculty / LMFT Private Practice

Jenelle Taylor, FLC Career Education Administration Assistant

### 1. Welcome & Introductions

2. **Call for Additional Agenda Items:** no additions recommended

3. **Approval of the Agenda:** approved by consensus

### 4. Overview – Role of Career Education Advisory Board

- **Purpose of the Advisory Board:**

- Collaboration: Discuss and respond to workforce needs in our service area

- Consultation: Review program curriculum and recommend changes as needed

- Compliance: Career education grants (Perkins & Strong Workforce) require program oversight by an advisory committee

- **Advisory Board Members:** Industry Partners, Students & College Partners

- **Advisory Board Responsibilities:** Annual Meeting. Standing agenda items:

- Review of curriculum to ensure relevancy and alignment with employer needs

- Industry partner insights on new developments in their service areas

- Review of grant funding expenditures

- Review of program goals

## Overview – SWHS Programs of Study

Course Designator	Course # & Name	Human Services Paraprofessional Certificate	Human Services Specialist Certificate	SWHS General AA Degree	SWHS AA-T
SWHS	300: Introduction to Social Work & Human Services	x	x	x	x
SWHS	302: Introduction to Psychology of Human Relations	x	x	x	
SWHS	331: Cross Cultural Psychology	x	x	x	
SWHS	350: Ethics & Employment Skills for HS Paraprofessionals	x	x	x	
SWHS	360: Techniques for Interviewing & Case Management Services		x	x	
SWHS	366: Practices in Human Services		x	x	x
PSYC	300: General Principles (Psychology)	x	x	x	x
	Elective(s)	1	2	3	2
	<b>TOTAL UNITS:</b>	<b>18</b>	<b>27</b>	<b>30</b>	<b>27-29</b>

## 5. Program Updates

### a. Curriculum Updates

- **Interdisciplinary Social & Behavioral Science associate degree**  
Revised to include 4 SWHS courses (300, 302, 331, & 340)
- **SWHS 340: Introduction to Chemical Dependency**  
Revised to align with C-ID (Course ID Numbering System – ensures articulation CA colleges and universities)
- **SWHS 300: Introduction to Human Services**  
In process of changing name to Introduction to Social Work & Human Services.  
Working to align with C-ID.

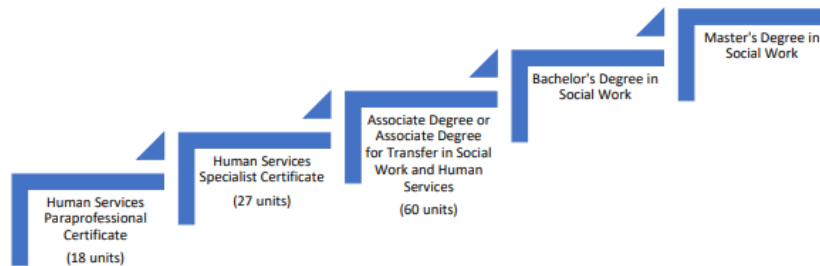
### b. Review of Perkins & SWP Grant Funding

- **Perkins Grant: \$25,366**
  - Professional Development
    1. Conferences / Webinars
    2. Professional Learning Community Mtgs
    3. On-boarding / Mentoring of adjuncts with practice experience
    4. Participation in college governance
  - Supplies & Equipment
- **Strong Workforce Grant: \$38,000**
  - FTE to cover expense of offering additional courses (adjunct salary and benefits) focused on gateway courses to SWHS programs and on-ground course offerings.

**c. Department Goals**

- **Participate in regional & statewide efforts to develop behavioral-mental health career pathways / pipelines.**
  - FLC participated in a research study conducted by Kaiser Permanente focused on the role of and need for paraprofessionals in California’s behavioral health workforce. Link to research report: [Community Grants - KP Mental Health Scholars Academy | Kaiser Permanente Northern California](#)
  - Study reported increasing need for paraprofessionals.
  - Study used our stackable degrees at FLC as an exemplary model for helping students move through academic pathways to higher education.

**Figure 5. Example of Stackable Credentials**



- **Reduce barriers to education by reducing or eliminating textbook costs.**
  - Department faculty have participated in several grants to identify and adopt Open Educational Resources.
  - Department applying for Zero Textbook Cost Grant to create entire academic pathways that have no textbook costs.
- **Expand SWHS Prison Education Program.**
  - Continue to expand the SWHS course offerings and awards available to students participating in Prison Education Program.

**6. Discussion Items**

**a. Student and industry partner feedback on curriculum updates, grant funding, and department goals:**

- Community Provider: Question about number of required hours for the practicum course. 108 hours total or about 8-10 hours per week.

**b. Student and industry partner feedback on any new changes in regulations, recent legislation, technology changes, new skills needed, hiring trends, etc.**

- Former Student: Noted that she is receiving College Corp funding to help offset her unpaid practicum experience in her BSW program. Recommendation for FLC to explore that option for students.

## 7. Board member updates

### a. Roundtable discussion

- Community Provider: Noted that the FLC Human Services Specialist degree seems to align well with Sac County “Family Service Worker” position and other Human Assistant and Specialist level positions, which requires some college units including early childhood education, social work, etc. There may be an opportunity to try to align the civil service job classification with FLC coursework and awards.
- Former Student: Noted that most students at Sac State in BSW don’t have any volunteer experience prior to their practicum course in their last year as a BSW student. Student felt that FLC’s practicum course provided really valuable experience and insights into the field.
- Community Provider: Noted that many students on campus are justice-impacted, not just those in the Prison Education program. Recommended that FLC put together a list of community agencies that are known to hire those with a criminal record, those who can’t, and those who have policies that can hire on a case-by-case basis. Make barriers to employment as transparent to justice-impacted students as possible.
- Community Provider: Noted that Sac County is able to hire people with a criminal record on a case-by-case basis. There is a common belief that those with a criminal history can’t work in county positions, but that is not accurate.
- Community Providers & Students: Noted that more “peer support specialist” roles are being developed for persons with lived experience; several grants currently in pace. Varying job titles, including: parent partner, navigator, peer mentor, etc.
- Community Provider: Suggested that former adjunct faculty be invited to participate in the Advisory Board.

## 8. Items for Next Board Meeting Agenda

No items recommended

Meeting date: Spring 2024 TBD

## 9. Adjournment