



**A G E N D A**  
**FLC Commercial Music**  
**Advisory Committee**  
Wednesday, February 23, 2022  
12:00-1:00p.m.  
BJ's Restaurant Folsom

1. Welcome and Introductions
  - a. Sign-in sheet

[Advisory board members began arriving at 11:50am. The meeting was begun after the final two members arrived and were seated at 12:05 Members texted their attendance by replying to the agenda that had gone out, rather than signing a paper sign-in sheet due to the pandemic. In attendance were Philip Angove: FLC Dept. Chair; Steve Boettner: Sacramento Blues Society and emeritus of SCUSD; Eduardo Garza: Los Rios Operations and former technical director at Harris Center for The Arts; Michael Dale: Clara Center for the Arts, Sac Prep Music Academy and FLC Commercial Music Faculty; Portia Njoku: Sound Technician at Westminster Presbyterian, faculty at UC Davis and FLC; and Tim Merrill: FLC Student.]

2. FLC Advisory Committee Role and Responsibilities
  - a. Overview and Authority

[The role and function of the Advisory Board was explained to the 2 newest members, and questions were answered regarding the structure and purpose of the meetings and how they impact decisions regarding curricula, budgets, programs and equipment, amongst other areas.]

3. Sacramento Blues Society
  - a. Potential Partnership
  - b. Venues for Rehearsals
  - c. Performances at Harris Center

[Steve Boettner explained that he is working to re-establish the “Blues in The Schools” program for the Sacramento Blues Society and they are looking for partner institutions. Possible current and future venues for both weekly rehearsals and performances were discussed, including the new building at RCC, Harris Center and other private studios in the Greater Sacramento area that are connected with FLC faculty. Following on the success of partnering with Steve in the past, and the high % of his students who went on to study music at FLC, there was receptivity to reestablish a similar partnership.]

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4. Recommendation on Certificate Curricula
  - a. Commercial Music Certificates
    - i. World Music
    - ii. Music Entrepreneurship
    - iii. Live Sound Technician

[Board members were given program curricula for each of the 3 certificates to review and questions were answered about the current offerings and plans for future offerings/revisions. Tim Merrill shared his perspective having completed the programs and is now preparing to transfer to CSUS.

A vote was taken and each certificate received unanimous approval by the Advisory Board.]

5. Items for the May 2022 Committee agenda
  - a. Homework prior to May 2022 meeting
    - i. Equipment Recommendations for Live Sound Reinforcement
    - ii. Software Recommendations for MIDI Lab
    - iii. Course Recommendations

[Barring being prevented from meeting in person due to unforeseen developments with the pandemic, plans were made to reconvene the Advisory Board in May in conjunction with the FLC Music Fest and to devise an annual list of priorities for the 2022-23 Academic Year.]

- b. Other items

6. Q & A
7. Formal Consent Form (for those new to the committee)
8. Adjournment

[The meeting was formally adjourned at 1:10pm and members continued to dine until 1:25pm.]

**Next Advisory Board Meeting: May 2022**

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### **Role of Advisory Committee Members**

- Attend meetings regularly.
- Participate in committee discussions.
- Participate actively in seeking solutions to issues and problems that come before the advisory committee.
- Keep the committee informed of new developments in their area(s) of expertise.

### **Evaluation of Program Advisory Committee Effectiveness**

An effective advisory committee fulfills its primary purposes. Indicators of an effective advisory committee include the following:

- Established long-term and short-term goals and objectives for the committee.
- Engaged in regular assessment and updating of plan of action or program of work of the committee.
- Provided regular assessment of the impact of committee recommendations on the success of the program.
- Engaged in effective communication with and provided sufficient input to program faculty to guide their efforts in meeting business and industry needs.

**Thank you for your leadership and service to FLC  
career education!**

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