

Prerequisite Challenge Form

F O L S O M L A K E C O L L E G E
EL DORADO CENTER | RANCHO CORDOVA CENTER

This form may be used to challenge placement results or to have a course from a college outside Los Rios reviewed to see if it meets a prerequisite according to an approved Los Rios Community College District process and in accordance with Title 5 [Article 2.5 section 55200-55202].

To challenge Los Rios placement results, include:
✓ Copy of Los Rios placement results
✓ Evidence that you have the skills required to meet the prerequisite (See reverse*).

To have a course from a college outside of Los Rios reviewed to meet an FLC prerequisite, you must include:
✓ Catalog description of the course (printout)
✓ Unofficial transcript

STEP 1: Student Information

Name: _____

Date: _____

Student ID: _____

Phone #: _____

Los Rios Email: W _____ @apps.losrios.edu (Your challenge results will be sent to this email.)

STEP 2: Folsom Lake College Course Information

The course you want to enroll in at Folsom Lake College:

COURSE NAME: _____
(Example: Math 100)

PREREQUISITE: _____
(Example: Math 30)

STEP 3: Course Information (*do not* fill this out if you are challenging an assessment placement)

Institution where the prerequisite course was completed.	Course Title	Grade Received/ Year Taken	Semester or quarter units

STEP 4: Student Acknowledgement and Signature

I acknowledge that Folsom Lake College has determined this prerequisite is necessary for success in this course. I am taking personal responsibility for succeeding without this prerequisite should my challenge be granted. I am responsible for retaining my challenge results. I further acknowledge that I am the sole originator of all work submitted as documentation.

Student Signature

Date

The Prerequisite Challenge committee is composed of two discipline experts *excluding* the instructor of the course. You will be notified *via email* of the results of your challenge within five business days.

Date Received:

For Official Use Only

STEP 5: Challenge Results and Processing

Approved

Denied

If denied, state reason: _____

Faculty committee member

Date

Faculty committee member

Date

Student Notification (date & initial) _____

***Supporting Documentation:**

Each discipline has different criteria for what constitutes valid evidence of a student having the necessary skills to meet a prerequisite.

<p>ENGLISH</p> <ul style="list-style-type: none"> ✓ Portfolio with coursework writing samples ✓ Portfolio of work experience (reading/ writing) ✓ Reference letter from LRCCD English/ Reading instructor 	<p>ESL</p> <ul style="list-style-type: none"> ✓ Portfolio of work experience (reading/ writing) ✓ Reference letter from LRCCD English/ Reading instructor
<p>PSYCH</p> <ul style="list-style-type: none"> ✓ Students may choose to complete the Psychology 335 Prerequisite Challenge Supplement as one form of evidence for meeting the Psych 330 prerequisite. The supplement is available from the PSYC 335 instructor. 	<p>OTHER</p> <ul style="list-style-type: none"> ✓ Example of prior coursework ✓ A letter from a LRCCD discipline-specific faculty member

Delivery Instructions:

Completed applications should be submitted by the student to the appropriate Instructional Area Dean who oversees the prerequisite course subject. For example, history classes have an English prerequisite. The challenge application should be directed to the Dean over English, not history.

Math, Science, CIS, Library & Engineering	G. McCormac / Asst. L. Santoro	FL4-128 (FLC main) (916) 608-6700 FLC-MathPrereq@flc.losrios.edu
Visual & Performing Arts, Language & Literature	F. Fletcher (interim) / Asst. M. Quintell	PAC Dean suite (FLC main) (916) 608-6621 FLC-EnglishPrereq@flc.losrios.edu
Business Social & Behavioral Sciences & Humanities	C. Lopez (interim) FLC backup: G. McCormac	RCC (Rancho Cordova Center) (916) 361-6321 lopezc@flc.losrios.edu FL4-128 (FLC main)
Career & Tech Education	V. Maryatt / Asst. C. Mesa	FL2-144 (FLC main) (916) 608-6927 mesac@flc.losrios.edu
Kinesiology, Health, Athletics	M. Wright / Asst. J. Croff	G-180 (FLC main) (916) 608-6687 croffj@flc.losrios.edu
Human Career Development (HCD)	M. Senecal / Asst. A. Kravchuk	FL1-Student Svcs. (FLC main) (916) 608-6769 kravcha@flc.losrios.edu