FOLSOM LAKE COLLEGE
SUMMER/FALL 2020 - ADVANCED EDUCATION PROCESS

STEP 1: College Application
- New Students - Apply to Folsom Lake College at www.losrios.edu to be assigned your Los Rios Student ID # which will be sent to you via email from the Los Rios Community College District.
- Continuing Students - Login to eServices and complete the Supplemental Enrollment Form in your TASKS tile.

STEP 2: Advanced Education Packet
Complete the Advanced Education Application with all required signatures (high school counselor, parent and student) and assemble Packet with the following documents:
1. High school transcript (unofficial or official)
2. Complete the personal statement (why you want to participate in the advanced education program)
3. Private school affidavit, if homeschooled

IMPORTANT! If a prerequisite is required, attach any documentation that will provide clearance such as unofficial AP test scores or other college transcripts (outside of Los Rios). For English and math placements, your high school transcript will be used to determine initial placements.

STEP 3: Submit Packet for approval, starting May 1
Scan and submit your Advanced Education Packet online or drop off in person to the Admissions office at any of our locations: Folsom Main, El Dorado Center or Rancho Cordova Center. If scanning the packet, make sure the pages are legible – please do NOT take a picture and send it – must be scanned. PLEASE PRINT YOUR INFORMATION CLEARLY.
You will receive an email within 5 business days regarding your acceptance into the Advanced Education program, and if approved, information about how to register for your class(es).

STEP 4: Registration
Advanced Education students must enroll in person at the FLC, EDC or RCC Admissions & Records counter with PHOTO IDENTIFICATION (CA driver’s license, CA ID card, or school student body card) after receiving their approval email.

Advanced Education students can begin enrolling in classes either May 14 or 15 (the registration date/time can be viewed in eServices starting April 9). You can then register any time after that date/time when offices are open.

DEADLINES TO SUBMIT PACKET:
Wednesday, June 3, 2020 – All summer 2020 session classes
Wednesday, August 19, 2020 – Full semester and 1st 8 week fall 2020 classes (starting August 22)
Friday, October 9, 2020 - 2nd 8 week fall 2020 classes (starting October 15)

STEP 5: Fee Payment
Advanced Education students pay only the Universal Transit Pass (UTP) which is a flat fee of $11.00 for the summer session and $2.50 per unit for the fall semester, and the student representation fee of $2.00 each term. International student tuition fees are not waived.

Questions about the Process?
Call Admissions & Records: Folsom Lake College (916) 608-6500,
El Dorado Center (530) 642-5643, Rancho Cordova Center (916) 361-6321
The Advanced Education program provides high school students with educational enrichment opportunities at a community college.

Name: ______________________  Los Rios Student ID #: __________________________

Date of Birth: __/__/____  Phone: __________________________  Email Address: ______________________________

Current School Attending: _________________________________  Current Grade Level: ____________

Have you previously attended Los Rios classes as an Advanced Education student?  Yes_____  No_____

COURSE REQUEST  Number of Courses: 1 or 2

Please use the Course Name(s) and 5-digit Class Number(s) from the Schedule of Classes.  NOTE: Enrollment is limited to TWO classes per semester. LRCCD does not guarantee that requested classes will be available at time of enrollment. Please indicate above if you are requesting ONE (1) or TWO (2) courses (not including co-requisite, lab or other support classes).

1. ______________________________   3. ______________________________   5. ______________________________
   Course Name / 5-digit Class Number   Course Name / 5-digit Class Number (1st alt)   Course Name / 5-digit Class Number (3rd alt)

2. ______________________________   4. ______________________________   6. ______________________________
   Course Name / 5-digit Class Number   Course Name / 5-digit Class Number (2nd alt)   Course Name / 5-digit Class Number (4th alt)

APPROVAL/SIGNATURES (School designees and parents have evaluated the requirements and support the student’s request)

A. High School Designee (completed by high school administrator, counselor or designee as defined in Education Code – see BACK for guidelines and policies)

By signing below, I verify this applicant has a GPA of 2.70 or above, and has completed 10th grade or will be 16 years of age at the start of term. I verify that the classes are not offered at the applicant’s school during this term.

Print Name: ____________________________  Title: ____________________________  Signature: ____________________________  Phone: ____________________________  Date: ____________

B. Parent/Guardian (completed by parent/guardian – see BACK for guidelines and policies)

This student has permission to enroll as an Advanced Education student in LRCCD. We have read and understand the Policies and Guidelines on the back of this application. We understand that coursework attempted or completed becomes part of this student’s permanent college record.

Print Name: ____________________________  Signature: ____________________________  Phone: ____________________________  Date: ____________

C. Student (completed by Student)

Print Name: ____________________________  Signature: ____________________________  Date: ____________

Los Rios Community College District –OFFICE USE ONLY:

College Counselor or Representative  Signature: ____________________________  Date: ____________

This student has provided all the required documentation and has demonstrated academic preparation for college level instruction as noted below.

☑ Completed 10th grade or 16 years of age  ☐ 2.70 GPA or higher  ☐ High School Transcript Attached
☐ Approved High School/Parent signatures  ☐ Copy of current high school schedule  ☐ Private school affidavit, if applicable
☐ Documentation of age, if not reflected on High School transcript  ☐ Student’s typed statement attached  ☐ Prerequisites cleared/met
☐ English placement__________________  ☐ Math placement__________________  ☐ Special Program_________________

Received by: ____________________________  Date: ____________  ☐ Approve  ☐ Deny  Initials: ______ Date: ____________
ADVANCED EDUCATION – POLICIES AND GUIDELINES

Advanced Education is intended to provide high school students with educational enrichment opportunities at the community college level. To ensure success as an Advanced Education student, the following policies and guidelines have been developed to guide enrollment.

WHO CAN ENROLL AS AN ADVANCED EDUCATION STUDENT?

- Students must demonstrate academic achievement, as demonstrated by multiple measures including, but not limited to, grades in similar courses, GPA of 2.70, analysis of transcript, or other student achievements, and/or letters of support from high school counselors and teachers, except when enrolling in the following programs: Academies (e.g., electronics or health), special college-based programs, such as AVID and the Early Start program. (EC Sec. 48800(d)(1)).
- Students must have completed the 10th grade or be 16 years of age by the first day of instruction.
- Students must be mature enough to understand the course material and to benefit from the presentation style.

WHAT COURSES ARE EXCLUDED FROM ADVANCED EDUCATION?

- Basic skills courses (numbered 1-99), with the exception of co-requisite and support courses.
- Courses that require repetition due to an unsatisfactory grade received in high school.
- Courses offered at the high school during the same semester the student wishes to enroll at the college. However, if a student is enrolled in the maximum units that the high school permits, the student may enroll at the college. Also, if a student has satisfactorily completed a high school course and wishes to enroll in a more rigorous college course in the same discipline, they may do so.
- If a student is receiving their education in non-traditional setting, general education courses should be taken in that setting.
- Courses where the student’s safety or the safety of others would be jeopardized.
- Courses where the ability of others to benefit from instruction may be compromised due to your ability to relate to the mature nature of the subject matter or teaching methods.

Note: Students can only enroll in a maximum of TWO courses each term, not including labs, co-requisites and support courses.

DOCUMENTS REQUIRED:

- New students must complete an online Los Rios admissions application, indicating they are concurrently enrolled in high school while attending college classes (Special Admit). Continuing students must complete the Supplemental Enrollment Form on eServices prior to enrollment.
- Read and follow the submission instructions found online at the college of your choice – American River, Cosumnes River, Folsom Lake or Sacramento City colleges.
- Documents in addition to the Advanced Education application will include:
  - High school transcript. If enrolled in a school where transcripts are not available, a record of completed coursework, achievement levels, grade level, and copy of current high school class schedule should be submitted.
  - A copy of Private School Affidavit, when appropriate.
  - Typed statement about how student meets criteria and why they want to participate in Advanced Education.
  - If the application is not signed by school principal, include list of authorized designees (unless college already has the list on file).
  - Documentation of age (if home schooled or age is not reflected on high school transcript).
- Students must complete the Advanced Education application every semester they wish to enroll, including all required documentation. Upon high school graduation, student submits a new application as a 1st time, new student.

INFORMATION FOR HIGH SCHOOL DESIGNEE (PRINCIPAL, COUNSELOR, OR OTHER DESIGNEE):

- The recommended classes cannot be offered at the applicant’s school during this term – or the applicant is taking the maximum number of units and cannot fit these classes in his/her schedule.
- For summer session – Community college summer session attendance cannot be recommended for more than 5% of the total number of pupils who completed that grade immediately prior to the time of recommendation (IC Sec. 48800(d)(1)(2)).
- For designees – If signing this form as a designee of the principal, you must provide the college with a listing (on school letterhead and signed by the principal) of all duly authorized designees or the college must have this information on file.

INFORMATION FOR PARENT/GUARDIAN AND STUDENT:

- We understand that college courses may include adult/mature subject matter.
- The course credit and grades received will become a part of the student’s permanent college record.
- Students must meet all course prerequisites to enroll in a course.
- Students are expected to assume a greater responsibility for learning when enrolled in classes at the college level.
- If you are not present for the first class meeting, you may be dropped from the class.
- If initially denied eligibility to enroll, a student may file an appeal requesting further consideration.
- If a student has completed prior college coursework and is seeking re-enrollment, they must maintain at least a 2.0 GPA.
- Under section 49061 of the Education code, parents of community college students do not have a right of access to their children’s student records, regardless of whether the student is under the age of 18. High school students must abide by the same FERPA laws as any other college student. For more information about FERPA laws, please visit their website at https://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html.
PERSONAL STATEMENT: Please explain how you meet the criteria and why you want to participate in the Advanced Education program.